

Re: Illinois Freedom of Information Act Request

Dear Sir or Madam:

Pursuant to the provisions of the Freedom of Information Act 5 U.S.C. § 552, please consider this a formal request for copies of the following records pertaining to the above referenced project. These documents are requested to determine if the project is covered by the Illinois Prevailing Wage Act 820 ILCS 130/1--12, or the Federal Davis Bacon Act as amended, 40 U.S.C. 276a-276a-5. Once coverage is determined, the documents will be submitted to the appropriate enforcement agency to avoid duplication of this request.

- (1) Copies of the invitation to bid (dated newspaper advertisements);
- (2) Copies of bid tabulations submitted by all contractors;
- (3) A copy of the contract pages. Specifically the executed signature page, the cover page and the page calling for prevailing wage payments;
- (4) Copy of the Bid Specification, including a copy of the prevailing wage requirement, and any prevailing wage Addenda issued (drawings are not requested);
- (5) Copy of the description of funding or funding agreement used to finance the project;

As a not-for-profit organization serving the public interest, we respectfully request the waiver of any fees for copying the requested records. If there are any fees please bill our office, and provide us with your public body's statutory compliant schedule of allowed fees. Once received, we will remit payment for the requested material and billing. Please send the requested documents to address on this letterhead.

If any portion of this request is denied, please cite the specific exemption(s) that you believe allows for the denial and inform us of the appeal procedures available to us under the law. Also, please provide us with the name, title and address of the person to whom the appeal should be sent.

If you have any questions pertaining to this request, please contact the undersigned at the telephone number listed on this writing.

We would appreciate your handling this request as soon as possible and we look forward to hearing from you within the limits allotted by the Act.

Sincerely,