

2024 CISCO CONTINUING EDUCATION SCHOLARSHIP AWARD PROGRAM

OBJECTIVE

To provide financial support for CISCO members **who are working in the trades or are employees of CISCO contractors who are enrolled in an undergraduate degree program at a community college or a 4-year accredited college or university.** Two (2) scholarships will be awarded each year.

ELIGIBILITY

Each candidate must be:

1. A member in good standing of a building trades Union that is a CISCO member and/or employed by a contractor that is a CISCO member.
2. Enrolled in an undergraduate degree program at a community college or a 4-year accredited college or university.
3. A United States citizen.

ENTRY REQUIREMENTS

The following information is required from each candidate:

1. A copy or downloaded version of application form.
2. One completed Personal Reference Form, filled out by a school faculty member, a Union representative, or an adult not related to the student.
3. A copy of official or unofficial transcript of all current school records, or similar documentation reflecting academic grades/records.

AWARDS

1. A maximum of two (2) \$1,000 scholarships will be awarded yearly. These scholarships are renewable, provided student maintains a 2.75 grade point average on a four-point scale. Each scholarship may only be renewed one (1) time, for a total scholarship term of two (2) years.
2. CISCO will send scholarship funds directly to the bursar of the college or university where the winner will do his her undergraduate work.
3. For the purposes of allocation, funds of this scholarship are to be used for tuition and fees only.
4. All scholarship awards will be formally announced at an official CISCO function in the spring.

JUDGING

1. CISCO has the sole authority for granting scholarship awards. The scholarship recipients are selected on basis of academic performance, faculty recommendation, extracurricular activities, employment experience, and the demonstration of a productive career. CISCO reserves the right to delegate the choice of award winners to the Selection Committee.
2. All applicants selected as finalists may be subject to a personal interview with representatives of the Selection Committee. **Only winners will be notified.**
3. Grade transcripts must be forwarded directly to CISCO from the school's registrar at the conclusion of each academic period.
4. The scholarship monies must be used within a 3-year period from the year of receiving scholarship. For example, if student receives award in April of 2024, the monies must be used by April of 2027.

DEADLINE

Each entry, including all required data, can be either mailed (postmarked by **February 16, 2024**), OR emailed to Julia Mulvey at julia@cisco.org. CISCO will combine documents sent separately into the same student's application file. Mailed entries should be sent to:

**Construction Industry Service Corporation
999 McClintock Dr., Ste 100, Burr Ridge IL 60527**

Employment Information

List employment, briefly explaining duties and responsibilities.

1. Company name and type of business: _____

Address: _____

Employed from: _____ to _____

Supervisor's name: _____

Supervisor's Phone Number: _____

Salary: \$ _____ per: MO / WK / HR

In the space provided below, give a brief description of your duties and responsibilities at your current job.

Additional Information

This section is a critical component of the application. Please answer the following questions. You may attach additional sheets of paper as needed.

1. Why are you interested in your chosen field of study?

2. Summarize how your course work will influence your career objectives:

3. Describe your most meaningful achievements and how they relate to your field of study and future goals:

"I agree that the application and all attachments may be used for the purpose of evaluation and possible selection by the Board of Directors of the Construction Industry Service Corporation and/or representatives designated by the Board of Directors. I also state all information enclosed is true and correct to the best of my knowledge. We hereby authorize the financial aid office to release our family financial information and awards information to the Construction Industry Service Corporation Selection Committee. This information will be used to determine the student's need for a scholarship and will be kept strictly confidential."

Name of Prospective College or Colleges: _____

Address: _____

City, State, Zip: _____

Phone: _____ Fax: _____

Signed:

Student: _____ Date: _____

Parent: _____ Date: _____

Parent: _____ Date: _____

Note to Applicant:

You are responsible for ensuring all items listed below are submitted to CISCO by February 16, 2024.

If sent via mail, it must be postmarked by February 16, 2024.

1. Completed Application
2. Personal Reference Form (Page 5)
- 3: High school official or unofficial transcript or similar documentation

Submit all application materials to:

CISCO • 999 McClintock Drive • Ste 100 • Burr Ridge IL 60527

OR email to Julia Mulvey at julia@cisco.org

Deadline for postmark is February 16, 2024

PERSONAL REFERENCE FORM

To be completed by school faculty member, guidance counselor, or adult not related to the student.

Full Name of Student: _____

Your name has been given as a reference by the above student, who has applied for a scholarship from CISCO (Construction Industry Service Corporation). Your evaluation is important in considering this application, and we ask that you explain your comments fully. If necessary, use the reverse side for additional remarks. All comments will be used for evaluation purposes only. Please complete this form and mail it to CISCO, 999 McClintock Dr., Ste 100, Burr Ridge IL 60527, **postmarked by February 16, 2024**, OR email to Julia Mulvey at julia@cisco.org.

Name of Evaluator: _____ Signature: _____

School & District: _____

Address: _____ Phone: _____

How long have you known the applicant? _____

EVALUATION OF SOCIAL AND PERSONAL TRAITS

Please rate each characteristic listed using a scale of 0 to 10, with 0 being Poor, and 10 being Superior. If you would like to make additional comments, please use back side of this form.

RATING

Cooperation _____ Courtesy _____ Initiative _____

Leadership _____ Timeliness and Completeness of Assignments _____

Participation in Extracurricular Activities _____

In the space below, please indicate your opinion of the applicant's ability to excel in college, career, and life. If necessary, you may continue your comments on the back of this form.